



AUDIT COMMITTEE

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| DATE: | Thursday, 5 October 2023 |
| TIME: | 10.30 am |
| VENUE: | Committee Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE |

MEMBERSHIP:

Councillor Sudra (Chairman)
Councillor Lennard (Vice Chairman)
Councillor Fairley

Councillor Platt
Councillor Steady

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DATE OF PUBLICATION: Wednesday, 27 September 2023

AGENDA

1 Apologies for Absence and Substitutions

The Committee is asked to note any apologies for absence and substitutions received from Members.

2 Minutes of the Last Meeting (Pages 1 - 16)

To confirm and sign as a correct record, the minutes of the last meeting of the Committee, held on Thursday 13 July 2023.

3 Declarations of Interest

Councillors are invited to declare any Disclosable Pecuniary Interests, Other Registerable Interests of Non-Registerable Interests, and the nature of it, in relation to any item on the agenda.

4 Questions on Notice pursuant to Council Procedure Rule 38

Subject to providing two working days' notice, a Member of the Committee may ask the Chairman of the Committee a question on any matter in relation to which the Council has powers or duties which affect the Tendring District **and** which falls within the terms of reference of the Committee.

5 Report of the Internal Audit Manager - A.1 - Report on Internal Audit (Pages 17 - 40)

To provide the Committee with a periodic report on the Internal Audit function for the period June 2023 – August 2023, as required by the professional standards.

6 Report of the Corporate Director (Place & Economy) - A.2 - Progress On Climate Action (Pages 41 - 56)

To present to Members a two-year progress report on the Council's Climate Change Action Plan.

7 Report of the Assistant Director (Finance & IT) - A.3 - Table of Outstanding Issues (Pages 57 - 70)

To present to the Committee the progress on outstanding actions identified by the Committee along with general updates on other issues that fall within the responsibilities of the Committee.

Date of the Next Scheduled Meeting

The next scheduled meeting of the Audit Committee is to be held in the Committee Room - Town Hall, Station Road, Clacton-on-Sea, CO15 1SE at 10.30 am on Thursday, 25 January 2024.

Information for Visitors

FIRE EVACUATION PROCEDURE

There is no alarm test scheduled for this meeting. In the event of an alarm sounding, please calmly make your way out of any of the fire exits in the hall and follow the exit signs out of the building.

Please heed the instructions given by any member of staff and they will assist you in leaving the building and direct you to the assembly point.

Please do not re-enter the building until you are advised it is safe to do so by the relevant member of staff.

Your calmness and assistance is greatly appreciated.